Is the codebook available electronically?
Yes! Refer employees to this page: http://njecc.net (Campaign Resource Center)

Do I need to fill out another pledge form for this year's pledge if I have given in the past?
Yes. A new form or online pledge must be completed every year.

What if an employee does not want to give their SSN on the pledge card?
We recognize the sensitivity surrounding this question. Payroll needs the SSN to process the payroll deduction. As the coordinator, you can point out and remind employees that this field only shows on the top, white copy for Payroll. If an employee is particularly concerned about this, **he/she might prefer to pledge online, where the Employee ID number is used instead of their SSN.**

What is the URL for the online giving platform?
www.givingmatters365.org/njecc/

Can an employee designate less than $52 online?
The state regulation is that a contribution must be a minimum of $52 to be designated. If this requirement is not met for each specified charity, the contribution will be considered undesignated. This state code is printed on the pledge card as well as the home page of the online platform. The online platform cannot automatically "screen" for this requirement, so it is *possible* for an employee to submit a designated pledge less than $52, just as they can on a hard pledge card. As the coordinator, all you can do is educate and remind your employees of this regulation.

Is there a maximum number of charities that can be designated online?
Assuming each designation meets the regulation of at least $52, there is no maximum number of charities that the online platform will accept. If an employee is filling out a hard pledge card and wishes to designate to more than the allotted 5 organizations, they may attach a supplemental sheet to the pledge card.

Where can employees find their employee ID number, if they do not know it?
For those employees under Centralized Payroll, if you do not know your Employee ID#, you can access it on your pay stub via the My NJ Portal: http://www.nj.gov/

For those departments with independent Payrolls, employees should check with your ECC Coordinator.

Can an employee make more than one pledge online?
Yes, they can log in anytime to view their pledge or make another one. An existing pledge cannot be modified; it must be deleted on the backend, and then re-submitted by the employee.

For how long will employees be able to use the online platform to make their e-pledge?
The entire duration of the Campaign: September 8 – December 31, 2016.

What email address can employees register with online?
They can use any email address they wish, and they can make their online pledge anytime, anywhere.

Questions? Contact your Coordinator or
Campaign Manager Susan O'Brien at (609) 477-8306 or sobrien@njecc.net

THE HEART OF NEW JERSEY GROWS STRONGER WITH YOU.

www.njecc.net

What if an employee makes a mistake pledging online?

You should contact Campaign Manager Susan O'Brien at sobrien@njsecc.org, and the inaccurate pledge will be deleted. At that point, the employee can log back in and make a new, correct pledge.

Does an employee have to re-register every year on the online platform?

No. Once an employee registers, their login in maintained. They can login anytime to email or print past pledges for their records. They can also refer to or replicate past pledges.

How do I keep track of the Campaign if employees are going online to make their pledges?

In most cases, you will receive a report at the end of the Campaign of all pledges from your office. If you need this report with specialized frequency, contact Campaign Manager Susan O'Brien at sobrien@njsecc.org.

Questions? Contact your Coordinator or
Campaign Manager Susan O'Brien at (609) 477-8306 or sobrien@njecc.net